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ANNUAL REPORT
OF THE
STATE BOARD OF EXAMINERS

TO THE
GOVERNOR OF MONTANA
HONORABLE THOMAS L. JUDGE

FOR THE
FISCAL YEAR ENDED
JUNE 30, 1974



STATE OF MONTANA

STATE BOARD OF EXAMINERS

M. WM. MCENANEY, EXECUTIVE CLERK

HELENA, MONTANA

September 27, 1974

The Honorable Thomas L. Judge
Governor of the State of Montana
State Capitol Building
Helena, Montana 59601

Dear Governor Judge:

In accordance with the requirement of Section 82-4002, R.C.M. 1947, there is herewith transmitted to you the report of the State Board of Examiners covering the fiscal year ended June 30, 1974.

Major accomplishments of the Board of Examiners office during the year were:

1. Approval of matters relating to the Long Range Building Program.
2. Issuance and sale of bonds for construction of buildings as authorized by the legislature.
3. Resolving controversial expenditures relating to the extradition and transportation of prisoners.
4. Establishing procedures for Vietnam Veterans Honorarium Program to become effective July 1, 1974.

Respectfully submitted,

M. Wm. McEnaney
M. Wm. McEnaney,
Executive Clerk
State Board of Examiners



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AGENCY ORGANIZATION

STATE BOARD OF EXAMINERS

OFFICER - - TERM OF OFFICE

HOME ADDRESS

Governor Thomas L. Judge, President
1-1-73 -- 1-3-77

2 Carson Street
Helena, Montana

Attorney General Robert L. Woodahl, Member
1-1-73 -- 1-3-77

Gruber Estates
Helena, Montana

Secretary of State Frank Murray, Member
1-1-73 -- 1-3-77

825 Hauser Blvd.
Helena, Montana

PRINCIPAL ADMINISTRATIVE OFFICER

M. Wm. McEnaney, Executive Clerk

PRINCIPAL OFFICE

State Capitol Building

Helena, Montana
59601

LEGAL REFERENCES

GENERALLY

The Board of Examiners was created by Article VII, Section 20, of the 1889 Constitution of Montana. The statutes regulating operations of the agency are contained in Title 82, Chapter 11, R.C.M., 1947, and other specific statutes of Montana Law.

EXAMINATION AND REVIEW PROGRAM

The authority to examine unliquidated claims is found in Section 82-1113 through 1119, R.C.M., 1947. The power to solicit, accept and reject bids, award contracts and approve change orders is found in Section 82-3317 of the Revised Codes of Montana 1947. The authority to issue bonds is in Sections 79-2201 through 79-2205 of the Revised Codes of Montana 1947.

EXTRADITION AND TRANSPORTATION OF PRISONERS

The authority for this program is delegated from specific appropriation in the 1973 Laws of Montana, House Bill No. 57.

INTERIM PROJECTS

The authority for this program is delegated from specific appropriations found in the 1973 Laws of Montana, House Bill No. 57.

NOTE: Other functions performed by the Board of Examiners are prescribed by specific legislative authority.

MAJOR RESPONSIBILITIES

The Board of Examiners has the power to examine claims against the state; to issue and sell bonds as authorized by the legislative assembly; to approve the solicitation, acceptance and rejection of all bids and awards of all contracts to the lowest qualified bidder for construction of state buildings costing more than ten thousand dollars (\$10,000); to approve and process travel expense claims for the extradition and transportation of prisoners; to invest special funds as designated by the legislature and to perform other duties as prescribed by specific statute. Therefore, the primary goal of the Board of Examiners is to provide the administrative decision-making and support to allow agencies and departments of the executive branch to effectively carry out their functions and duties.

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MAJOR ACCOMPLISHMENTS

1. Long Range Building Program.

During the year, the Board of Examiners met 13 times and considered 159 items. Among these were the approval of the appointment of architects/engineers for 37 construction projects. Forty-five (45) bid openings were conducted by board personnel, resulting in the award of 46 contracts covering 37 projects for a total amount of \$2,143,501.97 in construction. The board also approved 106 change orders increasing these construction costs by \$271,914.29 and considered 21 miscellaneous items.

2. Sale of Bonds.

The Board of Examiners authorized the issuance and sale of a single bond issue for the Long Range Building Program. The bond issue was in the amount of \$2,500,000.00 and was for the purpose of providing funds for a portion of the Long Range Building Program. This was a single bond issued and redeemed the same day at no interest and was purchased with surplus funds, thus saving the State of Montana \$500,000 in interest.

3. Extradition and Transportation of Prisoners.

The Board of Examiners, in cooperation with the office of Attorney General, resolved several expenditures paid by the State of Montana involving the extradition and transportation of prisoners. In this regard, the Attorney General's Opinion was obtained relating to the mileage and per diem allowances, which clarified the statutes and previous opinions regarding these matters.

PROGRAM COST SUMMARY

<u>6102</u>	<u>STATE BOARD OF EXAMINERS</u>	<u>FY 1973-74</u>	<u>FY 1972-73</u>	<u>INCREASE or (DECREASE)</u>
01	Examination and Review	\$23,293.49	\$21,889.76	\$ 1,403.73
02	Extradition and Transportation of Prisoners	\$40,000.00	\$45,000.00	(-5,000.00)
04	Interim Projects	\$ 9,000.00	\$21,613.91	(-12,613.91)
	TOTAL - ALL PROGRAMS	\$72,293.49	\$83,503.67	(-16,210.18)

1. Salary increases authorized by legislature.
2. Budget amendment required for FY 1972-73 to pay claims.
3. Supplemental appropriation by 1973 Legislature to pay outstanding claims from Constitutional Convention and 1971 Legislature is reflected in FY 1972-73.

CATEGORIES OF EXPENDITURES

<u>LEVEL</u>	<u>PROGRAM</u>	<u>FY 1973-74</u>	<u>PERSONAL SERVICES</u>	<u>OPERATING EXPENSES</u>
01	Examination and Review	\$23,293.49	\$21,735.48	\$ 1,558.01
02	Extradition & Transportation of Prisoners	\$40,000.00		\$40,000.00
04	Interim Projects	\$ 9,000.00		\$ 9,000.00
	TOTAL	\$72,293.49	\$21,735.48	\$50,558.01

FUNDING SOURCE

General Fund	\$72,293.49
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PROGRAM ANALYSIS

EXAMINATION AND REVIEW

PROGRAM GOAL. Issue and sell bonds as authorized; set priorities for building programs; award of contracts and process contract change orders; and, provide administrative support to all agencies of the executive branch.

PROGRAM OBJECTIVES. The level of accomplishment for this program has been met. The objectives of this department are to maintain the efficiency performed in previous years.

ACHIEVEMENTS. The achievements for this program are adequately described previously in this report.

EXTRADITION AND TRANSPORTATION OF PRISONERS

PROGRAM GOAL. Examine, approve and process claims for extradition or transportation of prisoners.

PROGRAM OBJECTIVE. Further clarify to law enforcement officers and county attorneys the correct extradition procedures so that claims may be processed in a minimum of time.

ACHIEVEMENTS. During the fiscal year 1973-74, the Board of Examiners approved and processed 249 travel claims submitted by county sheriffs and other agents of the law amounting to \$40,000.00. These claims were for the transportation expense incurred while either taking a prisoner to the State Prison at Deer Lodge or returning a fugitive to Montana from another state after approved extradition. During the fiscal year, letters were mailed to each county sheriff and county attorney clarifying allowable expense on extraditions and prisoner transportation and revised claim forms provided to further expedite the processing of claims.

INTERIM PROJECTS PROGRAM

PROGRAM GOAL. Examine, approve and process claims for repair and maintenance of senate roll-call and sound equipment and other legislative directives.

PROGRAM OBJECTIVE. Comply with legislative mandate concerning this program.

ACHIEVEMENTS. This program provides for the payment of claims submitted for contracted services specified by the title of the program per legislative appropriation.

